



# Resource Manager

for sage 300

Travel  
&  
Expense



Timesheet



Requisition



Project  
Scheduling



Resource  
Planning





## What is Resource Manager?

Resource Manager goes far beyond allocating labor resource on projects, it offers a suite of powerful tools including: Project Scheduling, Resource Planning, Time & Expense Tracking and Purchase Requisition. With the full integration with Sage 300 and more advanced features, Norming Resource Manager helps you manage your projects, resources and finances on time and on budget.



## Why Resource Manager?

Cost management is one of the most important aspects for all business. In professional service industry, accounting personnel often struggle to keep their expense and timesheet details organized and spend up lots of their time inputting data into the accounting system. Resource Manager can ensure the data remains current without tedious data entry by accountant.

By providing web and mobile based Employee Self Service (ESS) Portal, employees are allowed to take care of their own expense or time reports on the ESS Portal.

Taking advantage of the seamless integration with Sage 300, the documents approved in ESS can flow to Sage end for reimbursement, project cost updating and etc.

# Norming Resource Manager

Increase control on expense and visibility, accelerate the expense reporting and reimbursement process. Resource Manager allows you to track, analyze, and control employee travel expenditures.

- ◆ Travel Request
- ◆ Expense Tracking
- ◆ Budget Control
- ◆ AP/GL/PJC/Payroll Integrated



 A screenshot of a mobile app interface for "Expense". It includes fields for Type (Hotel and Accommodation), Date (2017-09-27), Project (Accpac project for Coastal Electric C...), Phase (Go Live), Task, Amount (120.00), County Tax (0.00), State Tax (0.00), and a Notes section with a camera icon at the bottom.

Capture and control employee time spent on task, projects in real-time. Empower you to manage time tracking for your billing and payroll easily.



- ◆ Timesheet with Standard & Clock-in/Clock out mode
- ◆ Leave and Overtime Management
- ◆ Payroll/PJC Integrated

 A screenshot of a web application interface for a timesheet. It shows a header with "Document Date" (09/27/2017) and "Period" (09/24/2017-09/26/2017). Below is a table with columns for Project/Code, Phase/Name, Task, Category, Pay Code, Total, and a grid for time tracking (Mon, Tue, Wed, Thu, Fri, Sat, Sun) with sub-columns for Start, Stop, and Break.
 

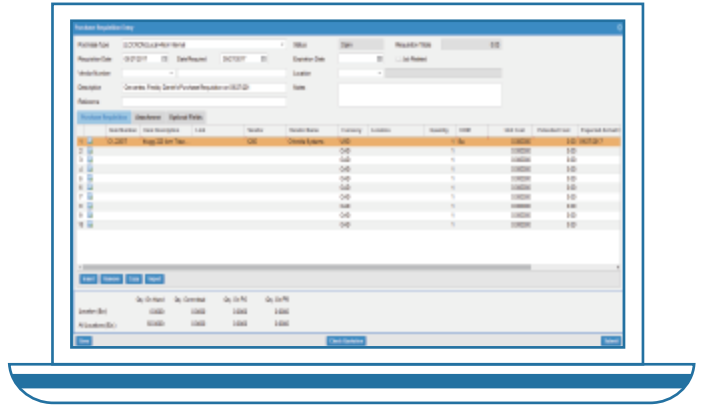
Project/Code	Phase/Name	Task	Category	Pay Code	Total	Mon	Tue	Wed	Thu	Fri	Sat	Sun
1					0.000	0	0	0	0	0	0	0
2					0.000	0	0	0	0	0	0	0
3					0.000	0	0	0	0	0	0	0
4					0.000	0	0	0	0	0	0	0
5					0.000	0	0	0	0	0	0	0
6					0.000	0	0	0	0	0	0	0
7					0.000	0	0	0	0	0	0	0
8					0.000	0	0	0	0	0	0	0
9					0.000	0	0	0	0	0	0	0
10					0.000	0	0	0	0	0	0	0
11					0.000	0	0	0	0	0	0	0

Automates the entire purchase requisition process. Custom requisition form is enabled to cater to specific needs.

- ◆ Purchase Requisition: Quotation Management, Multi-dimensional budget, PO integrated.
- ◆ Custom Requisition
- ◆ Item Requisition for internal usage
- ◆ AP Invoice Requisition



## Requisitions

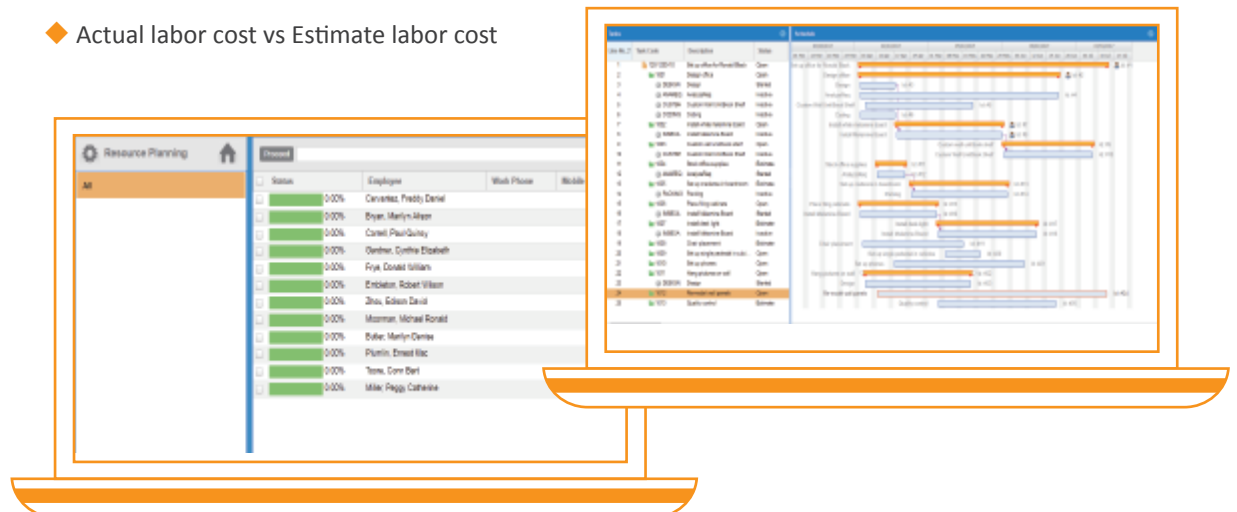


Gantt Chart based scheduling tool helps you quickly build your project, task and milestones with ease. Gain insight into how resources are allocated.

- ◆ Graphical Gantt Chart view
- ◆ Personal & Team Calendar
- ◆ Actual labor cost vs Estimate labor cost



## Project Scheduling & Resource Planning

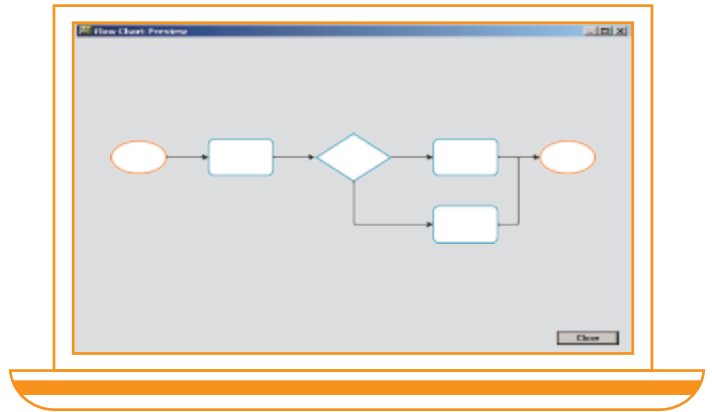


Customize your workflow to fit how your company does business.

- ◆ Unlimited Levels of approval
- ◆ Conditional based workflow
- ◆ Custom Variable and Roles
- ◆ Email Alerts



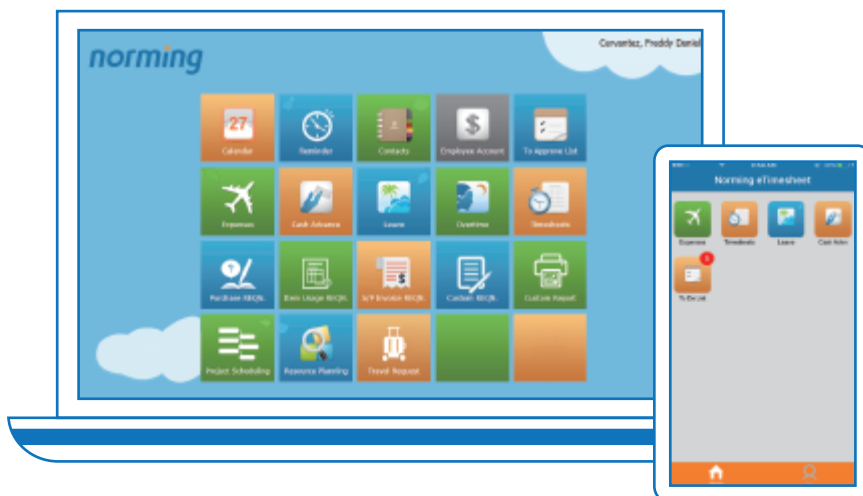
## Workflow



Intuitive and user friendly UI for employee to easily claim expense or submit their timesheet report and purchase requisition form via web portal. Manager can also make real time approvals using tablet or smartphone.



## Web & Mobile Based ESS portal



## About Norming

As one of key Sage Software development partners, Norming Software began the development partnership with Sage Software in 2000. In the past 17 years of developing add-on software products for Sage Software, we received a lot of awards and recognitions in the worldwide Sage channels for our products, including Norming Asset Management, Norming Resource Manager, Norming Payroll Manager, Norming Security and Norming EHRM. All these products are developed using the Sage 300 SDK, providing 100% integration with the Sage 300, have all the standard features, look, feel and level of integration you would expect to find in a core Sage 300 module. These products are serving more than 3000 customers in around 52 countries.

The successful development is not only based on our expertise at Sage 300 SDK, but also our Sage 300 implementation experience and industry knowledge. Since the first day of our business, we have been working on the implementation and development of Sage 300.

Norming Software is a well-financed and fast-growing business organization. Over the past 17 years of software development, we won a number of awards:

- \* 2017, Sage Development Partner of the Year, Africa
- \* 2014, Sage Development Partner of the Year, Africa
- \* 2013, Sage Development Partner of the Year, Africa
- \* 2012, Sage Development Partner of the Year, Africa
- \* 2011, Sage Development Partner of the Year, Africa
- \* 2010, Sage Development Partner of the Year, Africa
- \* 2009, Sage Development Partner of the Year, Africa
- \* 2008, Sage Development Partner of the Year, Africa
- \* 2007, Sage Development Partner of the Year, Africa
- \* 2007, Sage Development Partner of the Year, Asia
- \* 2007, Sage Top 3rd Party Product, Australia & New Zealand
- \* 2006, Sage Top 3rd Party Product, Australia & New Zealand
- \* 2006, Sage Intl. Developer Runner-Up, 2006, Africa
- \* 2005, Sage Outstanding Business Growth, Asia
- \* 2002, Sage Development Partner of the Year, North America